

## **Project Management: The New Norm Post Covid 19**

Are you facing problems running the project post Pandemic?

Do you know how to adapt the new norm of running project post Covid 19 ?

### **Introduction**

Project was initiated to create unique products or services in industry or government. Unfortunately, the pandemic has brought many changes to the world of work and methodology to run a project. This program is to introduce the technique of the project management to enhance the project execution effectiveness under the new norm post Covid 19.

### **Program Objectives**

This program aims to:

- Understand the fundamentals and challenges of project management post Covid 19.
- Gain the technique to construct strategic projects under new norms.
- Apply strategic skill to manage and control project execution remotely.

### **Learning Outcomes**

After completing this module, participants should be able to:

- Learn the importance and challenges of Project Management post Covid 19.
- Create Project Charter, Objective, and strategic plan.
- Integrate and manage stakeholder expectation under the new norm condition.
- Develop Communication Management to enhance team collaboration
- Apply technique to manage project risk and manage stakeholder expectation

### **Who should attend?**

Middle-management, Senior Management, Project Manager, Project Sponsor, Project member or any of the stakeholder who are directly or indirectly involved in the project.

## Program Outline

Time	Day One
<b>9.00am–10.30am</b>	<p><b>Challenges of Project Management post Covid 19</b></p> <p>In this module, participants will learn the impact and changes of project management post Covid 19. Also, the common problems faced during the pandemic will be discussed.</p>
<b>10.30am-11.00am</b>	<b>Break and Networking</b>
<b>11.00am-1.00pm</b>	<p><b>Project Charter</b></p> <p>Project Charter served as Identification (ID) of each project. It was important to record the objective, scope, risk and budget of the project. In this module, the participant will learn how to create the project charter and method to define clear and specific objectives and scope.</p>
<b>1.00pm-2.00pm</b>	<b>Lunch Break and Networking</b>
<b>2.00pm-3.30pm</b>	<p><b>Schedule Management</b></p> <p>Every successful project starts with a great plan, this session will focus on the importance of project planning. Participants will be involved to map up all the defined activities and become an overall timeline. The participant also will learn the project tracking method under the new norm where most of the team members were working remotely from home.</p>
<b>3.30pm-4.00pm</b>	<b>Break and Networking</b>
<b>4.00pm-5.00pm</b>	<p><b>Stakeholder Management</b></p> <p>Stakeholders were people who were interested and could be influenced in a project. Many of the teams are facing problems to engage the stakeholder under the new norm condition of a post-Covid-19 world. In this module, participants will learn the key steps to classify stakeholder and managing their expectation to ensure the project outcome was aligned and achieved.</p>

<b>Time</b>	<b>Day Two</b>
<b>9.00am–10.30am</b>	<p><b>Resources Management</b></p> <p>To success in a project, it is crucial to manage effectively among the resources. Understanding the team forming development will help to enhance the trust, responsibility, teamwork and commitment of the team towards the project. Participants was learn the strategy to identify the right resource for the project</p>
<b>10.30am-11.00am</b>	<b>Break and Networking</b>
<b>11.00am-1.00pm</b>	<p><b>Teamwork and collaboration</b></p> <p>Individuals who can build strong relationships and collaborate can earn more motivation and be effective in their work. The Covid-19 pandemic has resulted in all sorts of changes to the way we work, not least the way that teams interact with each other. In this module, the participant will learn the technique to collaboration with the project team.</p>
<b>1.00pm-2.00pm</b>	<b>Lunch Break and Networking</b>
<b>2.00pm-3.30pm</b>	<p><b>Change Management Control</b></p> <p>Changes was defined as any activities which would deviate or impact the project scopes, risks, processes, qualities, etc. It could be happened in any stage of the project. Thus, change management was key tools used to manage all the changes to ensure the initial project objective and deliverable could be achieved. Participants will learn the tools to manage the change request and change implement in this module.</p>
<b>3.30pm-4.00pm</b>	<b>Break and Networking</b>
<b>4.00pm-5.00pm</b>	<p><b>Risk Management</b></p> <p>Risk management is the process to identify, monitor and control any threat. The Covid 19 was one of the biggest risks towards every project. However, a proper risk identification and plan risk response will further reduce the negative impact towards the project. Participants would learn methods to utilize all the previous and current big data to define the risk log, plan risk response and risk monitoring in this module.</p>